



Scottish Construction Centre



EUROPE & SCOTLAND
European Regional Development Fund
Investing in your Future



the centre for the BUILT ENVIRONMENT

Procurement and PQQ workshop

26 May 2010, Buchanan House
58 Port Dundas Road Glasgow G4 0HG

Other dates and venues

12 May	Dundee
13 May	Aberdeen
9 June	Edinburgh
10 June	Stirling

Speakers

Overview	TBA
PQQ	Brian Jukes Business Fix

Additional information

This workshop accounts for **3** CPD hours.

If you are interested in attending this workshop, please register your details using the online booking form via the SCC events page at www.scocon.org

If you have any problems please call 0845 8630026.

More information on the SCC can be found at www.scocon.org

Fee

£75 + VAT

Multiple booking discounts available please contact Anita Barrie on anita.barrie@scocon.org or 01382 386085 for details.

Student spaces – free

Procurement and prequalification questionnaires (PQQs) in particular are currently pre-occupying most organisations in the industry whether promoter or responder, designer or contractor. In response the SCC have organised this workshop in two parts:

Part 1: procurement overview

An overview by the SCC on current and proposed procurement and PQQ arrangements and initiatives for public works including such topics as SFT, HUB, PPP, OJEU and Construction line.

Part 2: PQQ workshop

A practical hands-on workshop led by Brian Jukes of Business Fix on behalf of the SCC on the role, scope and completion of PQQs for current requirements and in anticipation of future arrangements. The delegates will use the BFL workbook to analyse client requirements and questions from a case study prequalification questionnaire. The workbook has been developed to provide a basis for completing PQQ's quicker, more accurately and enables information to be shared internally.

Target audience and benefits

All those involved in the procurement/PQQ processes including contractors, designers, project managers and clients who will benefit from an update on the many initiatives and processes currently operating or planned. They will also become competent to design or complete a PQQ to meet the demands of all promoting organisations.

Programme

12.30 – 13.00	Registration and lunch
13.00 – 13.45	Part one: procurement overview
13.45 – 14.45	Part two: introduction to PQQs
14.45 – 15.00	Coffee break
15.00 – 16.30	Detailed instruction/exercise on PQQs
16.30 – 17.00	Questions and summary

Please register online at:
www.scocon.org
For booking queries tel:
0845 8630026
(Calls charged at local rate)

Register and book online at
www.scocon.org

Complete payment form and fax to CIRIA on: +44 (0) 20 7253 0523 or post to: CIRIA, Classic House, 174–180 Old Street, London EC1V 9BP

Terms and conditions:

All events must be paid in advance. Confirmation of your booking will be sent upon receipt of completed booking form together with payment. Any registration fee paid will not be refunded unless written confirmation of cancellation is received at least five working days before the event. Substitute delegates are welcome by notifying the SCC. We reserve the right to vary the programme or cancel the event in case of insufficient bookings. In case of cancellation all monies will be refunded to registered delegates. Personal data is gathered in accordance with the Data Protection Act 1998. SCC will contact you only about products and services relevant to you and your organisation.

Visit www.scocon.org for further information



Payment request form

Procurement and PQQ workshop, 26 May 2010, Glasgow

Email _____

Title _____ First name _____ Surname _____

Job title _____

Company name _____

Company address _____

_____ Post code _____

Tel _____ Fax _____

Standard fee: £75 plus VAT (£88.13)

Total payable **£88.13**

Method of payment

Please tick one of the following:

I enclose a cheque made payable to CIRIA for: _____

A VAT invoice will be issued on receipt.

or

Please debit:

Credit card Amex Visa Mastercard

Card no

Expiry date Security code (last 3 digits (Amex 4) printed on the signature strip)

Name of cardholder _____

Address of cardholder (if different from company address) _____

Signed _____ Date _____

Billing address for credit card (if different from company address above) _____

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